



EXPECTATIONS OF CONSORTIUM MEMBERSHIP

Purpose: Clearly articulate consistent and achievable duties for consortium PIs to align activities with the Science Agenda, share research communication materials for distribution at their institutions, and update their team on project progress and events.

All Consortium Members (required):

- PI and Co-PIs work to “build a bigger pie” and help the region adapt to a rapidly changing climate through respectful, collaborative approaches and activities (i.e., it’s not a competition)
- PI or Co-PI attends quarterly CASC meetings to stay apprised of key activities and share relevant updates (90 min, online)
- PI or Co-PI attends annual *Actionable Climate Science and Adaptation Workshop* (2 days, in-person) – note: travel funding for 1-2 people will be included in Host Agreement (additional team members are invited but travel funding must be covered by their institution)
- PI (or designee) attends annual Executive Committee meeting to review past research and activities and to recommend adjustments to ongoing or planned activities as needed (4-6 hours, online)
- PI (or designee) is responsive to emails from CASC administrators regarding scheduling, invoices, subawards, agenda development, etc.
- PI (or designee) completes annual project reporting for host award – note: we have a spreadsheet to collect information – and annually provides at least one project or program highlight for social media
- PI ensures that the lead researcher (at their institution) of any award from the USGS annual (or biannual) project solicitation is responsive to USGS reporting requirements and CASC requests for information (e.g., content at end of project for social media/comms, invoice issues, reasons for delays in funding spend-down)
- PI provides or updates CASC main office with contact names for financial/grant administration and communication/social media
- PI ensures a focus on meeting needs of natural and cultural resource managers through actionable science

All Consortium Members (desired but optional):

- Institution will re-broadcast communications/social media from the CASC “main office” on projects/issues relevant to their institution or sub-region
- Multiple faculty or staff members, postdocs, or students will participate in a *Research-to-Management Dialogue* (formerly Community of Practice)
- Multiple faculty or staff members, postdocs, or students will serve as guest speakers for capacity building events (e.g., ideation sessions, webinars, workshops, etc.)

Some Consortium Members (required, as identified in subaward statements of work):

- Funded faculty member(s) will attend monthly coordination meetings with CASC leadership (45 min, online)
- Funded faculty member(s) will serve as a co-lead for one *Research-to-Management Dialogue* (or similar team) at least every other year of the host agreement
- Funded faculty member(s) will engage as guest speakers and assist in planning efforts for summer programming such as the *Undergraduate Scholars Program* or *Early Career Researcher Forum*